



**AMERICAN SAMOA  
COMMUNITY COLLEGE**

**Board of Higher Education Evaluation**

The ASCC Board of Higher Education is committed to ‘Success’ in Leadership and Governance. The Board emphasizes Effective Leadership and Governance to assure that highly qualified people serve in leadership positions and embrace their responsibilities and continually improve their performance. The ASCC Board of Higher Education is committed to assess how well it performs its governance responsibilities and the results of assessment to enhance its effectiveness.

**Board Evaluation Criterion:**

**I. Mission & Planning:**

<b>Mission &amp; Planning</b>		<b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
1	Board members are knowledgeable about the culture, history, and values of ASCC.				
2	The board regularly reviews ASCC’s Mission and purposes.				
3	The board spends adequate time discussing future needs and direction of the institution.				
4	The board assures that there is an effective institutional planning process and is appropriately involved in the process.				
5	The board assures that institutional plans are responsive to community needs.				
6	The board has adopted and monitors the implementation of ASCC’s Strategic Master Plans				
7	The board sets annual goals in conjunction with the ASCC President and monitors progress toward them.				

**II. Policy Role:**

<b>Policy Role</b>		<b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
1	The board clearly understands its policy role and differentiates its role from those of the ASCC President and college staff.				
2	The board assures that the institution complies with relevant laws, regulations and accreditation standards.				
3	The board’s policy manual is up-to-date and				



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	comprehensive.				
4	The board relies on board policy in making decisions and in guiding the work of the institution.				

**III. Board- ASCC President Relations:**

<b>Board- ASCC President Relations</b>		<b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
1	The board maintains a positive working relationship with the President.				
2	The board clearly delegates the administration of the institution to the President.				
3	The board sets and communicates clear expectations for the President's performance.				
4	The board regularly evaluates the President's performance.				
5	The board periodically reviews the President's contract to assure appropriate support and compensation.				

**IV. Community Relations & Advocacy**

<b>Community Relations &amp; Advocacy</b>		<b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
1	Board members act on behalf of the public and citizens when making decisions.				
2	Board members are active in community affairs.				
3	The board advocates on behalf of the institution to state and federal governments.				
4	The board actively supports the institution's foundation and fundraising efforts.				

**V. Educational Program & Quality**

<b>Educational Programs &amp; Quality</b>		<b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
1	The board is knowledgeable about the institution's programs and services.				
2	The board is knowledgeable about the educational and workforce training needs in the community.				
3	The board has established expectations or standards that enable it to monitor the quality and effectiveness of the educational programs.				
4	The board regularly receives and reviews reports				



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	on institutional effectiveness.				
5	The board is appropriately involved in the accreditation process.				
6	The board understands and protects academic freedom.				

**VI. Fiduciary Role**

<b>Fiduciary Role</b>		<b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
1	The board assures that the budget reflects priorities in the institution's master plan.				
2	Board policies assure effective fiscal management and internal controls.				
3	The board reviews the annual audit and monitors responses to recommendations.				
4	The board has provided appropriate direction for seeking external funding.				
5	The board maintains an adequate financial reserve.				

**VII. Human Resources & Staff Relations**

<b>Human Resources and Staff Relations</b>		<b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
1	The board's human resources policies provide for fair and equitable treatment of staff.				
2	The board has and follows protocols regarding communication with college employees.				
3	Board members refrain from attempting to manage employee work.				
4	The board expects and supports faculty, staff, and student participation in college decision-making.				

**VIII. Board Leadership**

<b>Board Leadership</b>		<b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
1	The board understands its roles and responsibilities.				
2	The board expresses its authority only as a unit.				
3	Board members understand that they have no legal authority outside board meetings.				
4	The board regularly reviews its bylaws or standards of practice and has a policy on addressing				



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	violations of the code.				
5	Board members uphold and comply with the board's bylaws				
6	Once a decision is made, board members uphold the decision of the board.				
7	Board discussions and relationships reflect a climate of trust and respect.				

**IX. Board Meetings**

<b>Board Meetings</b>		<b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
1	Board meetings are conducted in an orderly, efficient manner.				
2	Board meetings provide sufficient opportunity to explore key issues.				
3	Agenda items provide sufficient information to enable good board decision-making.				
4	The board maintains confidentiality of privileged information.				
5	The board assures that district plans are responsive to community needs.				
6	The board has adopted and monitors the implementation of ASCC's Strategic Master Plans				
7	The board sets annual goals in conjunction with the ASCC President and monitors progress toward them.				

**X. Board Education**

<b>Board Education</b>		<b>EXCELLENT</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>
1	New members participate in a comprehensive orientation to the board and institution.				
2	Board members participate in trustee development activities.				
3	The board evaluation process helps the board enhance its performance.				
4	The board measures its accomplishments against board goals.				